



Training for Professionals
by professionals - since 1992

Online Live
Interactive

Exciting, Empowering Microsoft Office Training

Interviewing for jobs? or just want to be more efficient?

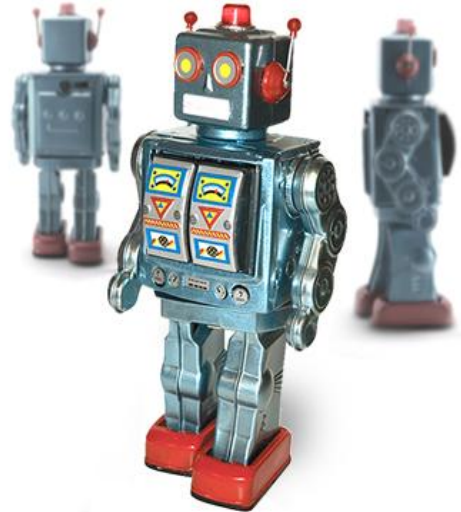
- You want to be really confident with **Excel, Powerpoint, Word or Project**,
- even **automate** many of your regular tasks? - of course you do!

The problem...

- You need the knowledge now
- Don't have time or money to waste on a weak, lightweight class
- Have no time to waste traveling, parking etc
- You'd really prefer one-on-one training if it were available

The solution...

- Take our live, dynamic class online, right at your own desk
- Do it in two sessions with an expert instructor, on your own PC
- You'll gain total confidence and will really know the software
- Speak with the instructor, ask questions, get instant answers
- It's like a one-on-one, private class, but even better



Our automation experts will show you how to shave many hours off your weekly workload and become a star with MS Office programs!

**No traveling, parking hassles, crowded conference rooms for you!
That's a huge advantage and time-saver**

Online, Live, Instructor-led, fully interactive training on your own PC or Mac
- Ask questions in the class, get instant answers.

Invest in yourself... Invest one full day and \$185* and you'll really master **Excel, Word, Powerpoint or Project**
**(With Discount Code) Includes everything you'll need - free headset, both 4-hour sessions, Reference guide and notes for the class*

You'll be ready for any job interview, ready for demanding situations, ready to handle any version of MS Office

We have an exciting and dynamic training technique that's proven to teach you a great deal more in a day and really make it stick. No 'canned' curriculum here! No need to take notes either. You'll also be Office-version-independent.

It's simple...

1. Register for a class 2. Receive the headset and guide by mail 3. Log in for the live class

Do it now – become a powerful with MS Office programs – don't waste any more time....

Visit us at:

www.spxtrain.com